



Friday 10th July 2020

St Mary Cray Primary Academy Dear all,

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New Academic Year – information

Please note this letter contains a lot of important information. If you have any questions after reading, please contact the School Office.

Following the recently published Government guidance (and assuming there are no changes over the Summer break) on the reopening of schools to all children from the start of the new academic year we are happy to finally be able to confirm and share the following information with you. Thank you for your patience and cooperation during this time as it's impacted our schedule.

End of Year 2019-20

Following the recently published Government guidance on the reopening of schools to all children from the start of the new academic year, we have decided to close the school to children at the end of the day on Thursday 16th July.

This is so that teachers can begin to make preparations for the start of the Autumn Term so as to ensure that we will be able to welcome all children in September.

Year/Group	Finish Day	Finish Time
EYFS	Thursday 16 th July	2:30pm
Year 1		2:45pm
Year 6		3:00pm
Key Worker & Vulnerable		3:15pm

School will be closed to ALL children on Friday 17th July.

Term Dates 2020-21

Overleaf you can find our term dates for 2020-21.

Year 1 – 6

Returning on Tuesday 1st September

Reception

As always, our Reception starters will join us over a phased week. This year, the remaining times will be used for parent-teacher meetings (via Zoom) where needed.

Week commencing	Mon	Tue	Wed	Thu	Fri
24/08/2020	Summer	Summer	Summer	Staff Training	Staff Training
31/08/2020	Bank holiday	Reception Parent Teacher meetings	Teddy Bear Party 10:00 – 11:00 (with parents)	Stay & Play 10:00- 12:00 Group 1 (no parents)	Stay & Play 10:00- 12:00 Group 2 (no parents)
07/09/2020	8:30 – 11:30 (No lunch)	8:30 – 11:30 (No lunch)	8:30 – 1:15 (Lunch)	8:30 – 1:15 (Lunch)	8:30 – 3:10 (Lunch)
14/09/2020 onwards	8:30 – 3:10 (Lunch)	8:30 – 3:10 (Lunch)	8:30 – 3:10 (Lunch)	8:30 – 3:10 (Lunch)	8:30 – 3:10 (Lunch)



Ofsted Inspection
September 2017 Good.
EYFS Outstanding and
Leadership Outstanding.



We're supporting



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Attendance

As of September 1st 2020, **attendance to school is compulsory**. Parents who do not send their children into school for reasons other than illness and/or medical events without evidenced documentation will be fined. Fines are applicable per parent, per child.

Children with underlying health conditions who are at risk from Covid-19 need medical documentation and a letter from their doctor stating they should not return to school. If you have any concerns about your child returning to school in September, please contact Ms Sanders (formerly Mrs Richardson) by Friday 17th July to discuss.

Response to Covid-19

In response to Covid-19 St Mary Cray Primary Academy has worked very closely with The Spring Partnership Trusts and other educational establishments in the area to ensure that we are following rigorous protocols and procedures to keep children and staff safe. A school risk register is available should you wish to see, please contact the School Office.

Access to site

To reduce congestion, we will be introducing a one way system for morning drop off and afternoon collection. Parents will need to:

Enter - Through the red gates

Leave - Through the gates at the back of the field.

(Reception will enter and leave through their individual entrance at the front of the school)

*** Parents are kindly requested to wear face coverings on school grounds.**

Staggered timetable

We will continue with our soft start to the day as well as introducing a soft finish for collection times as below. This is to support social distancing.

Arrival 8:30 – 8:55 am

Collection 3:10 – 3:30 pm

***children not collected by 3:30pm will be taken to Afterschool Club and late collection charges will apply.**

Cleaning

All areas of the school will be cleaned regularly throughout the school day, and after school, with a weekly deep clean taking place on a Friday.

Hygiene

Diligent hand washing has always been practiced in school, however, we have introduced new paper towel dispensers and lidded bins (emptied at regular intervals throughout the day), hand sanitiser units in key areas as well as outdoor sinks for children. Children will be encouraged and monitored when handwashing.

Children and adults will wash their hands on arrival to school, before and after breaks and eating, and at the end of the day, as well as after any coughing or sneezing. We will be training the children with *Catch it, Bin it, Kill it!* And **we request that all children bring tissues into school to keep with them at their table.**



Children will be able to go to the toilet individually when needed, however, they will be accompanied by an adult who will ensure that they wash their hands thoroughly.

Government guidelines state that children are able to work in groups within their classroom and attend interventions where needed. As a school, we will keep this to a minimum with all communal equipment being cleaned thoroughly before and after use. Each child will have their own set of stationery and are very welcome to bring a pencil case and stationery (blue ink only for KS2) to be kept in school should you wish.

The school has many hand sanitising dispensers stationed around the school and classrooms, however, should you wish to, you can send your child in with hand sanitiser. **Please advise them that this should not be shared with other children.**

Lunchtimes

The number of classes eating in the hall at the same time will be reduced and all tables cleaned thoroughly before another class uses them. All external doors will be kept open to maintain air flow and children will enter and exit through a one-way system, supervised by adults.

Breakfast and Afterschool Clubs

Parents have been requested to log their interest in Breakfast and/or After School club. We are currently collating responses to establish need and logistics of re-opening the services in September. **Currently, we cannot confirm that the clubs will be available on the first day/week back**, however, we are working closely with the central TSPT team to get everything ready. Further communication and confirmation will be provided when staff return on INSET days at the end of August. We apologise for the short turn around and ask you to bear with us while we ensure that we can keep children and adults in school safe whilst still providing wrap-around childcare for those who need it.

Class Structure

Year	Class	Teacher/s (Days)	PTP/ISA * (Days)
R	Onyx	Mrs Bakker (M, Tu, W am) Mrs McBride (W, Th, F)	Miss Wheatley (M, T, W, F) Mrs Matthews
1	Opal	Mrs Reynolds (M, Tu, W am) Mrs Wright (W, Th, F)	Miss Rawlings Miss Charlesworth
	Pearl	Mrs Mills	Ms Boyd
2	Diamond	Mrs Deacon (M, Tu, Th, F) Mrs Richards (W)	Mrs De Castro Ms Wilson
3	Emerald	Mrs Richards (M, Tu) Mrs Mears (W, Th, F) (Mrs Fenton (Jan2021 onwards))	Mrs Peel
4	Ruby	Mr Coy	Miss Miller (M, T, W, Th)
5	Sapphire	Mr Ricketts	Ms Carrick
6	Topaz	Miss McLean	Mrs Woolnough

*PTP = Professional Teaching Partner (this term has replaced TA – Teaching Assistant)

*ISA = Individual Support Assistant (for SEND children)



Once again, we thank you all for your continued patience, support, resilience, motivation and efforts during the last 4 months. All of the commitment to home learning from students, parents and staff has been a credit to our amazing community.

We hope you all have a lovely summer break and we look forward to seeing you all back at school in September.

Kind regards,

Mrs P Bild
Head of School



TERM DATES AND HOLIDAYS 2020 - 2021

Autumn Term 2020

Autumn 1 Pupils in school: Tuesday 1 September – Friday 23 October
(Thursday 27 August and Friday 28 August Staff Inset Days – children not in school)
(Bank holiday Monday 31 August)

2 week Half Term Monday 26 October up to/including Monday 9 November
(Monday 9 November Staff Inset Day – children not in school)

Autumn 2 Pupils in school: Tuesday 10 November – Tuesday 22 December

Christmas Break Wednesday 23 December up to/including Tuesday 5 January

Spring Term 2021

Spring 1 (Tuesday 5 January Staff Inset Day – children not in school)
Pupils in school: Wednesday 6 January – Friday 12 February

Half Term Monday 15 February – Friday 19 February

Spring 2 Pupils in school: Monday 22 February- Thursday 1 April

Easter Break Friday 2 April up to/including Friday 16 April
(Good Friday 2 April, Easter Monday 5 April)

Summer Term 2021

Summer 1 Pupils in school: Monday 19 April – Friday 28 May
(Bank holiday Monday 3 May)

Half Term Monday 31 May up to/including Monday 7 June
(Monday 7 June Staff Inset Day – children not in school)

Summer 2 School Starts: Tuesday 8 June – Friday 23 July
(Induction Day for Year 6 Pupils July 6 tbc)

Bank Holidays 2020-21

Monday 31 August 2020 (Summer Bank Holiday)
Friday 1 January 2021 (New Year's Day)
Friday 2 April 2021 (Good Friday)
Monday 5 April 2021 (Easter Monday)
Monday 3 May 2021 (Early May Bank Holiday)
Monday 31 May 2021 (Spring Bank Holiday)

Inset Days 2020-21 (children not in school)

Thursday 27 August 2020
Friday 28 August 2020
Monday 9 November 2020
Tuesday 5 January 2021
Monday 7 June 2021